

## **GLORIA P. RYDEN NOTARIAL SERVICES FEES**

The Notaries Society has given guidance on fees to ensure that notarial work is carried out to a proper standard. My charges are at the lower end of the scale of fees in accordance with this guidance.

The minimum fee for a single transaction is £70. For more complex transactions, an hourly charge out rate will apply

### **PLEASE NOTE – Spanish Documents.**

Due to the UK leaving the EU the Spanish authorities now require a full copy of every page of your passport and insist each page to be stamped, certified and signed. If you require documents sending to Spain you must provide me with a full colour copy of every page of your passport including the covers which I will then stamp and certify at a cost of £50 per passport. If you are not able to provide me with these copies then I will make an additional charge of £50 per passport to copy them which is to cover the expenses and time in doing so.

Often notarial documents need to be legalised usually being sent to the Foreign and Commonwealth Office, but sometimes also to various embassies in London. This can be arranged for you.

The Foreign and Commonwealth Office and various Embassies charge a fee for legalising documents. Such institutions will often only accept a Notary's cheque, and this can be arranged to cover the fee on behalf of Clients.

Clients will always receive a costs estimate prior to work commencing. Sometimes it may be necessary for the documents to be seen before an accurate fee estimate is offered.

Please note that my Notarial fees do not attract VAT as I am not VAT registered.