

Lasting Powers of Attorney Preparation – Fixed Fee

We can assist you in preparing Lasting Powers of Attorney (LPA) documents for both Property and Finance and Health and Welfare. Please note it is not possible to make one form which covers both services.

LPA Preparation - What is included:

- Initial meeting with you to discuss your family circumstances and what provisions are required.
- Preparing the forms for you to check and approve and subsequently meeting with you in person to complete the forms with one of our lawyers signing and completing the Certificate of Understanding.
- Subsequently dealing with the registration of the Power of Attorney document with the Office of the Public Guardian, receiving it back and supplying you with an uncertified copy of the same and providing information to your Attorneys on their rights and responsibilities.
- If a Health and Welfare Power of Attorney is completed also subsequently registering the same with your GP's practice and your local hospital so that the details are prominent within your medical records.

What Does it Cost:

- To prepare a single Property and Finance Lasting Power of Attorney for one person £400.00 plus VAT making a total of £480.00 or a pair of Financial Lasting Powers of Attorney for a couple £600.00 plus VAT making a total of £720.00
- For preparing a single Lasting Power of Attorney for Health and Welfare £500.00 plus VAT making a total of £600.00
- For preparing a pair of Health and Welfare Powers of Attorney for a couple £700.00 plus VAT making a total of £840.00
- For preparing both a Finance LPA and a Health LPA at the same time for a single person would cost £700.00 plus VAT making a total of £840.00
- For preparing both a Finance LPA and a Health LPA at the same time for a couple would be £950.00 plus VAT making a total of £1,140.00.

What is not included in those fees:

- The Office of the Public Guardian LPA Registration fee of £92.00 per document, **is not** included in our fee, and is payable separately to the OPG when the registration is processed.
- The cost of circulating the documents around your Attorneys – we require you, as the Donor, to arrange for your Attorneys to sign the forms and then return them to us. If you require us to do this for you because of the postage charges, there is a cost per Attorney if you are appointing more than two Attorneys of £10.00 per person including VAT making £12.00.

How long will it take?

- This will depend on the time taken by you to obtain all the relevant information. Once we have all the information, we aim to have the forms completed and ready for review by you within three weeks of instructions. Once the forms are signed they then have to be sent to the Office of the Public Guardian in Birmingham for processing and validation. At the present time the Office of the Public Guardian are experiencing considerable delays and it can take up to 24 weeks to get the Power of Attorney documents back completed. We will notify you at various key points during the process so that you are aware of the time scales. Please note there is no way of expediting a Power of Attorney application therefore you must allow sufficient time in getting these documents completed before they are likely to be required.
- If you are likely to need to use the Power of Attorney whilst you have capacity we can provide at an additional cost an ordinary or general Power of Attorney which can be used immediately. The cost of which is £60.00 per person plus VAT making a total of £72.00.

What information will we require:

To assist you in gathering the relevant details we have a questionnaire available to download from our Client Care Documentation tab on the website. If you are able to complete this and bring that information with you we can then run through your specific wishes. **Please note** in choosing your Attorneys it is important to check with them that they are happy to act and also to check their full names as noted on their Passport as often given names vary from those regularly used, e.g.: Jim may be James or Fran may be Frances etc.