

## **Will Drafting Provision – Fixed Fee**

We offer the provision of Wills on a fixed fee basis, as Wills can vary greatly in complexity we have given illustrations below as to the cost of simple Wills and defined what that would include, however, if Inheritance Tax Planning advice or Trusts are required this would either be charged on top at an hourly rate or the exact cost would be confirmed with you at the initial meeting. To clarify a Mirror Will is one which reflects the wishes of you and your partner or spouse.

### **Will Preparation - What is included:**

#### **Basic Single Will or Basic Mirror Wills**

- Initial meeting with you either in person or by video conference to take and confirm your instructions and deal with the client identify procedures.
- Writing to you confirming those instructions and giving outline basic Inheritance Tax planning advice.
- Drafting the Will for you and providing you with a draft for approval to include simple amendments or additions to that.
- Seeing you in person to complete and sign the Will in accordance with the legal requirements and providing you with a copy of the same.

#### **What does a basic Will cost**

- A single Will costs £385.00 plus VAT making a total of £462.00
- A pair of Mirror Wills i.e. one for each spouse but contains the same provisions costs £600.00 plus VAT making a total of £720.00

#### **What constitutes a basic Will**

- This is a Will appointing appropriate Executors and, in the case of infant children, the appointment of Guardians. It would include dealing with any legacies, dealing with personal possessions, and then dealing with the residue of the estate including placing the same on simple trusts for your children until they obtain an appropriate age.

#### **What information will we need from you:**

- A summary all your assets so that you know what your Estate consists of and if you can consider how it should be distributed.

- Decide who will be your Executors. (The people you choose to deal with administering your affairs.)
- Decide who will be the guardians of your children if they are under 18 years of age.
- The details of anyone you wish to have any specific sums of money or goods.
- Choosing whom you want to be the main beneficiary or beneficiaries of your estate and what will happen to any beneficiary's share if they die before you.
- If you have a copy of an existing Will it is helpful to bring that with you
- We would need a copy of your full identity documents i.e. your Passport or Driving Licence and a recent household bill.

It is best to be precise, putting the full names, addresses and relationships of any beneficiary and giving a full description of any possessions to be given away. This avoids problems later and saves time.

### **Please Note**

All Will drafting is carried out in accordance with our Special Terms and Conditions which apply to Will preparation. A copy is available on this website under our Client Care Documents. We suggest that you download and read this to be clear as to what our service includes and what is excluded.

We will always confirm to you at the end of the initial interview the likely cost of the work that is needed if it varies from this stated. As personal circumstances vary enormously this leaflet is therefore intended as a guide.